**Processing Practice Activity**

Chem 332 – O’Dette

You and your lab group will have an opportunity to practice your photography, sketching, and measuring skills right at your lab table. You will find various objects placed on your lab tables that need proper documentation. Practice documenting this mini-scene in preparation for your first crime scene!

Photography

* One person in your group will photograph the scene.
* One person will keep a **photo log** of each picture taken.
	+ Start with general overall photos of the room where the scene is located.
	+ Take a mid-range photo (as you found the scene).
	+ Place evidence numbers to mark the location of evidence.
	+ Take close-up photos of each evidence item.
	+ Use rulers when dealing with small objects to show scale.

Sketching

* On a piece of graph paper, create a **rough sketch** of the scene including the following:
	+ compass direction pointing North (**N**  )
	+ labels
	+ case information (case #, date, time, location)
	+ name of the sketcher
	+ “not drawn to scale”
* On a second piece of graph paper, create a **final sketch** of the scene including the following:
	+ a legend
	+ scale (you will use the measurements taken to create a scale for your scene)
	+ compass direction pointing North
	+ case information (case #, date, time, location)
	+ name of the sketcher

Notes

* Type of scene (burglary, homicide, death investigation, etc.)
* Record any observations from the scene. (**Ex.** I hear music; I see an open bottle of aspirin; I smell perfume).
* Include:
	+ time of day and date and your name (as the note taker)
	+ case # and name of victim
	+ what was done (photography, sketching, collection of evidence)
	+ where things were found
	+ description of the location

Measuring

* Use baseline method (you will need 2 tape measures)
	+ Your baseline will be **fixed** (you will not move it once it’s established).
* Measurement Reference Table should include:
	+ a description of your reference point (RP)
	+ the location of your baseline (reference line)- which way does it run?
	+ item #s and a description of each item
	+ N/S and W/E measurements
* Record larger items in feet and inches
	+ Write your inch measurements as a superscript and underline them. (**Ex.** 5 feet 2 inches would be written as: 52).
* Record very small items (shell casings and blood spatter) in centimeters and millimeters.

